

AutoEDMS 'System Administrator' Training Workshop

March 4 - 6, 2015 • Phoenix, AZ

Join us for an uninterrupted three-day workshop where you'll gain the know-how to support your AutoEDMS system, as well as configure, customize, optimize and fine-tune the system to fit your company's needs.

Learn:

- How to install, troubleshoot and support your AutoEDMS System
- How to design your database and Forms with the QwikForm Design Tool
- How to easily customize your AutoEDMS System with Form design, workflow configuration and application integration
- Valuable tips & tricks from your instructor and other AutoEDMS users

Who Should Attend:

This workshop is valuable to System Administrators and those who manage their AutoEDMS Systems and those who may need to modify the system configuration. Some previous experience using the AutoEDMS system in a production environment is highly recommended.

What to Expect:

The AutoEDMS System Administrator Workshop provides you with the skills needed to integrate and automate the functions of AutoEDMS. Throughout the course, intensive hands-on exercises give you practical development experience within the AutoEDMS environment.

Workshop Date & Time:

The AutoEDMS System Administrator Workshop runs Wednesday - Friday, March 4 - 6, 2015, from 8:00 AM - 5:00 PM both Wednesday and Thursday, and from 8:00 AM - 3:30 PM Friday.

Location:

This training will be held at the Black Canyon Conference Center — 9440 N. 25th Ave., Phoenix, AZ 85021 — it's located close to several very nice hotels/motels. For more information, please see the separate "Lodging Options" section on page 4 of this flyer.

Cost:

The cost for this comprehensive three-day workshop is just \$1,395 USD per person, which includes the use of a computer (so you won't need to bring one) with a discount of \$100 for each additional attendee from the same company attending Training at the same time. If you register and submit payment on, or before, Wednesday, Feb. 4, 2015, you will save an additional \$100 (see pg. 3 for details).

Transportation:

We recommend you fly into Phoenix "Sky Harbor" Airport (PHX), then take the SuperShuttle from Sky Harbor to your hotel/motel (if you aren't renting a car). All the information about SuperShuttle can be found on their website at www.supershuttle.com - please also see the "Transportation Addendum" on page 4 of this flyer for some additional details. For a return ride to Sky Harbor, make reservations at least one day in advance. *If you're driving...* www.mapquest.com is a great source of directions!

Attire:

Logical Systems asks that you dress "business casual", and we'll do "jeans day" on Friday.

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Agenda

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Workshop sessions run from 8:00 AM - 5:00 PM both Wednesday and Thursday, and from 8:00 AM - 3:30 PM Friday.

Day One:

- AutoEDMS component review
- Forms & database development
- Form configuration with the QwikForm Design Tool
- Customizing new record creation

Day Two:

- Populating your database with existing files and databases
- Changing your database structure
- Automating Workflow with AutoEDMS
- AutoEDMS Reports

Day Three:

- Problem solving & support options
- Maintaining your AutoEDMS System
- Implementing security
- Introduction to the ACL (API) programming language

Requirements:

- A laptop computer will be provided, so other than yourself, the only thing you need to bring is a USB drive with a capacity of 4gb or larger, to bring home what you create during the workshop. You may also want to bring along your company's current AutoEDMS "Development Environment" folder on the USB drive, in case you want to ask for guidance from the instructor or other attendees on a challenging issue. If you have questions about this, please contact Logical Systems.

Note: Please be aware that if you bring along a laptop to training, you won't be able to use it for the actual workshop. We have found that training goes much more smoothly when all the computers in the room are the same. Thanks for your cooperation on this point.

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Reservation Form

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To reserve your seat(s) in the AutoEDMS System Administrator Training, please complete this form and fax and/or email it back to Logical Systems at 866.212.7803 or info@logicalsystemsrb.com. Seats are available on a first-come/first-served basis.

Workshop Cost:

The cost for this comprehensive, three-day Training Workshop is just \$1,395 per person, with a discount of \$100 for each additional attendee from the same company attending training at the same time. Fee includes all course materials, use of a laptop computer, Continental breakfast and lunch all three days. Please make your check payable to "Logical Systems, LLC" and mail it to arrive no later than Wed., February 25, 2015 - contact Logical Systems to confirm the mail-to address.

Early Bird Discount:

By registering early, you will receive \$100 off the total cost of training. In order to qualify for the "Early Bird Discount", we must receive your payment by *Wednesday, Feb. 4, 2015* — no exceptions. Please note that this discounted rate is not transferable to future training courses.

Cancellation Policy:

If cancellation is necessary, a full refund will be given with at least 10 business days advance notice (by Feb. 18, 2015). If less than 10 days notice, but prior to 72 hours notice of the event is given, a refund of 50% will be given. No refunds will be given for no-shows or cancellations within 72 hours of the event (i.e., after 8 am EST, March 1, 2015)... *No exceptions.* Substitutions for paid registrants are permitted.

End User Reservation Form

Company Name _____

Billing address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Web Site _____

Please list the names and titles of all those from your company who will attend:

P.O. Number _____ Total amount due \$ _____

Note: P.O.'s are not considered payment

** Circumstances beyond our control could make it necessary to cancel courses. Please consider this possibility when arranging transportation, as Logical Systems, LLC, cannot assume responsibility for non-refundable tickets.*

Logical Systems, LLC • Phoenix, Arizona • P: 605.270.0368 • F: 866-212-7803